

### 3.2 RP Cancellation

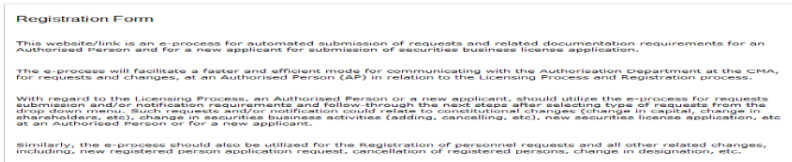
This application is used to cancel a registered person profile. When the request gets approved, the person's profile will get cancelled.

#### 3.2.1 Filling the Form

After you login to the application, click on the "RP Change of Designation" link in the Available Forms section.



The introduction message will be displayed. Click Start to start filling the application.



- Initialization
- Authorized Person Information
- Personal Information of Registered Person
- Cancellation Details
- Summary

20
%
20Completed

**Initialization**

**Authorised Person Name**

Prot Verify Company

**Proposed Registered Person Name**

Ahmad Kamal Khaled Al Hussein
 ▼

Save
Next >

### 3.2.1.1 Authorized Person Information

This section displays information about the AP which the RP belongs to

- Initialization
- Authorized Person Information
- Personal Information of Registered Person
- Cancellation Details
- Summary

40
%
40Completed

**Authorized Person Information**

**Full name of Authorised Person (Firm Name)**

Prot Verify Company

**License Number**

303032

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### 3.2.1.2 Personal Information of Registered Person

Initialization
Authorized Person Information
<b>Personal Information of Registered Person</b>
Cancellation Details
Summary



**Personal Information of Registered Person**

**Full Name of Registered Person**

First Name	Middle Name	Grandfather Name	Surname
Ahmad	Kamal	Khaled	Al Hussein
اسم العائلة	اسم الأب	اسم الجد	الاسم الأول
الحسين	عبد	محمد	احمد

**Current Job Title**

English	Arabic
Financial Consultant	مستشار مالي

**National Identification Number for Saudis OR Passport Number for Non-Saudis**

4561239871

**Iqama Number**

**Current Place of Residence**

Riyadh

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### 3.2.1.3 Cancellation Details

**80 % Completed**

**Date of Cancellation (Last Date of Employment)**

Hijri Date  Gregorian Date

**Reason for Cancellation in Detail**

**Please attach cancellation detail documents (if any)**

Browse...

**Name of Director or Responsible Officer**

Prod CEO  
Prod Comp Officer

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### 3.2.2 Finishing the Application

On the summary page, scroll down and click Finish. You can click back to edit any section.

**SECTION : 3 Cancellation Details**

<b>3.1. Date of Cancellation (Last Date of Employment)</b>	22/05/2012
<b>3.2. Reason for Cancellation in Detail</b>	some text here
<b>3.2.1 Additional documents that will be submitted with the application</b>	
<b>3.3. Name of Director or Responsible Officer</b>	Prod CEO Prod Comp Officer

[< Back](#) [Finish](#)

Then click Return Home, this will take you to the home page where user will be able to submit the form

Thank you for completing the e- application form request . Once clicking the finish button below your application will be available in the table "Ready to Send Forms" which is located in the main web page screen, in which you can submit the application request to send it to CMA for approval

[Return Home](#)

### 3.2.3 Submitting the Application

Once done filling the form, go to home page under "Ready to Send" section, the form will be shown

[All Requests](#)

**Ready to Send Forms**

**Ready To Send** ✕

### Cancellation Of Registration Form Details

#### Cancellation Form

**SECTION : 1 Authorised Person Information**

1.1. Authorised Person's Name	Prot Verify Company
1.2. Proposed Registered Person's Name	Ahmad Kamal Khaled Al Hussein

**SECTION : 2 Personal Information of Registered Person**

2.1. Full name of Authorised Person (Firm's Name)	Prot Verify Company								
2.2. License Number	303032								
2.3. Full Name of Registered Person :									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">First Name</th> <th style="width: 25%;">Middle Name</th> <th style="width: 25%;">Grandfather Name</th> <th style="width: 25%;">Surname</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Ahmad اسم العائلة الحسين</td> <td style="text-align: center;">Kamal اسم الجد خالد</td> <td style="text-align: center;">Khaled اسم الأب كامل</td> <td style="text-align: center;">Al Hussein الاسم الأول احمد</td> </tr> </tbody> </table>	First Name	Middle Name	Grandfather Name	Surname	Ahmad اسم العائلة الحسين	Kamal اسم الجد خالد	Khaled اسم الأب كامل	Al Hussein الاسم الأول احمد	
First Name	Middle Name	Grandfather Name	Surname						
Ahmad اسم العائلة الحسين	Kamal اسم الجد خالد	Khaled اسم الأب كامل	Al Hussein الاسم الأول احمد						
2.4. Current Job Title / English	Financial Consultant								
2.5. Current Job Title / Arabic	مستشار مالي								
2.6. National Identification Number for Saudis OR Passport Number for Non-Saudis	4561239871								
2.7. Iqama Number									

After you click Send, the form will be displayed as “Read Only” in the Pending Forms section

The status of the form will be “In Review”